

**DJ SUPPLY A/S**

Holger Danskes Vej 31
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CVR-nr: 5678 0416

post@djsupply.dk

www.djsupply.dk ■

Date:

January 1st, 2014

Guideline for invoicing to DJ Supply A/S

Once a written collaboration agreement has been made with DJ Supply A/S, all orders already made or orders made for delivery after the date of signing the agreement, must be invoiced to DJ Supply A/S stating the following:

In the invoicing address: DJ Supply A/S – xxx
(xxx being the supplier's acc. no.)

In the delivery address: Member company name – xxx/yyy
(xxx being the supplier's acc. no. and yyy being the member's acc. no.)

Example:**Invoicing address:**

DJ Supply A/S – 911
Holger Danskes Vej 31
8960 Randers SØ
Denmark

Delivery address:

brødrene kier a.s. – 911/030
Beringvej 25
8361 Hasselager
Denmark

Please note that the member name must ALWAYS be apparent from the delivery address – even in cases where delivery has taken place directly to a customer.

Supplier acc. no.: A fixed 3-digit acc. no. allocated by DJ Supply A/S.
Information about the number is available from our accounting department.

Members acc. no.: The members account no. is our ID number for the members of DJ Supply A/S. You will find the number in our list of members, which is available on www.djsupply.dk – under "Members"

We would like to stress the importance of the numbers being stated correctly in the locations indicated. If they are not, processing of your invoices becomes very difficult for our accounting department.

If you have any questions or comments for the above, please feel free to contact our accounting department.

Kinds regards
DJ Supply A/S